

## FULBROOK PARISH COUNCIL

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### MINUTES OF ANNUAL PARISH COUNCIL MEETING

**Date:** Monday 17<sup>th</sup> July 2017 7.30 pm

**Venue** Parish Church of St James the Great

**Present:**

Councillors:	Mr Walford Ingleby WI (Chairman)
	Mr Peter Burns PB
	Mrs L Newland LN
	Mrs Patricia Picking PP
	Mr Robert Warner RW
Clerk:	Mrs Jo Glyde (Clerk/RFO)
OCC Councillor:	Mr N Field-Johnson N F-J

1 parishioner attended the meeting

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For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire (formerly ORCC, Oxford shire Rural Communities Council)

#### 1. **Public Participation**

1.1 A parishioner has raised concerns about dog fouling in the church yard. WI stated that whilst the churchyard is not the responsibility of FPC this is still a concern for residents.

**WI will raise concerns about dog fouling in the next Fulbrook News.**

**WI**

1.2 WI asked Mr. R Newport (RN) about the progress on the Carpenters Arms building site. RN stated that the site has been cleared. He has raised concerns with both the builder and contractor about the grading of the boundary wall. This work should start next week. The groundworks will start in the next few months.

#### 2. **Declaration of Interests**

2.1 There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

#### 3. **Minutes of the meeting held on Monday 22<sup>nd</sup> May 2017**

3.1 WI signed the minutes of the meeting held on Monday May 22<sup>nd</sup> 2017 as a true representation of the business conducted.

Signed

Chairman, Fulbrook Parish Council

Date

#### 4. Matters arising – 22/05/2017

4.1 The notice board near the post box has had new polycarbonate panels fitted and the post has been strengthened by a team of volunteers led by RW. He was assisted by Mr Mike Ferret and Mr Mike Thomson.

4.2 WI spoke to farmer regarding the blackberry bush. The farmer did not know who had cut the bush down

4.3 RW has not been able to access the bench for removal because of builders vans covering the site.

#### **RW to remove damaged bench on Cockland's Hill**

**RW**

4.4 Householder is unwell and has to rely on gardeners to put out the bins a few days in advance of collection.

4.5 LN has provided invoice for APM refreshments which has been paid by clerk.

4.6 Clerk paid FPC insurance renewal

4.7 Clerk has received contact details of insurance broker to check quotation for FPC insurance 2018/19

4.8 Clerk has paid village domain name Fulbrookvillage.net until 08/2020

4.9 See 7 below

4.10 NF-J stated that all Oxfordshire villagers have speeding issues.

#### **Clerk to send NF-J an e-mail regarding the 30-40 speed change in the village.**

**Clerk**

4.11 The damaged road surface on A361 has recently been resurfaced by OCC Highways

#### 5. Financial Statement

5.1 The Financial Statement for the period 1<sup>st</sup> April to 30<sup>th</sup> June 2017 was agreed by all.

5.2 Councillors to check the grass cutting at Playpark and review payment at meeting in September.

#### **Playpark grass cutting to be added to September 2017 agenda.**

**Clerk**

#### 6. Planning

Planning applications received:

17/02138/FUL – conversion of existing barn to form a residential dwelling, Manor Farm, Westhall Hill

17/02139/LBC – conversion of existing barn to form a residential dwelling, Manor Farm, Westhall Hill

Planning applications granted:

17/01393/HHD – single storey extension, the Cottage, Upper End, Fulbrook, Granted

17/01282/HHD – relocation of front door and changed to two velux windows, Appledore, Garnes Lane, Fulbrook, Granted

#### 7. Highways - speeding

7.1 FPC has received a quotation for a second VAS (vehicle activated sign) of either compact 300mm ‘‘30’’ + SLOW DOWN - £2520 or 450mm ‘‘30’’ + SLOW DOWN - £3000. Following a site meeting with OCC highways, it was decided to position the VAS towards Burford on A361, at bus stop just west of Carpenters Arms. WI suggested fundraising in village to pay for this item. Following discussion about alternative signage and whether the VAS offered value for money it was decided that:

**WI to write article about VAS for next Fulbrook News.**

**FPC to run raffle and solicit donations towards the cost of the VAS**

**WI to meet with road traffic Police Inspector, Kidlington, to discuss speeding issues in Fulbrook.**

**WI/FPC**

**8. War Memorial**

The work on refurbishing the War Memorial (WM) has been completed by the contractor, Harri- Stone Masonry Ltd, in a timely manner. FPC awaits the bill for the work.

WI stated that the tree by the WM has died and that 2 householders who live by the WM have offered to replace the tree.

PP asked if FPC would be happy to make the usual donation for purchasing a wreath from the Royal British Legions for this year's Poppy appeal. FPC agreed to make this purchase.

**9. Amenities**

A parishioner has come forward offering to help run the Amenities committee. WI wants to establish a clear direction for the group in the future, as the monies raised by the group can affect what FPC can achieve.

**WI/RW to draft a 'brief' for the Amenities Group to present at the next meeting.**

**WI/RW**

**10. Date of Next Meeting**

Next meeting of FPC Monday September 25<sup>th</sup> in the FMP at 7.30 pm