

FULBROOK PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Date: Monday 18th November 2019 7.30 pm

Venue Parish Church of St James the Great

Present:

Councillors:	Mr W Ingleby WI (Chairman) WI
	Mr P Burns PB
	Mr M Thompson MT
	Mr R Warner RW
	Mr M Taylor MT
Clerk:	Mrs K Kekwick (Clerk/RFO)
	WODC Councillor Mr D Cotterill DC
	OCC Councillor Mr N Field-Johnson NFJ
	3 Parishioners were present
	Grahame Howe GH
	Richard Newport RN
	Stanley Kekwick SK

For convenience the following abbreviations may be used in some instances in these minutes.

FPC	Fulbrook Parish Council
OCC	Oxfordshire County Council
WODC	West Oxfordshire District Council
OALC	Oxfordshire Association of Local Councils
NALC	National Association of Local Councils
CFO	Communities First Oxfordshire (formerly ORCC, Oxfordshire Rural Communities Council)
CHA	Cottsway Housing Association
TVP	Thames Valley Police

Signed

Chairman, Fulbrook Parish Council

Date:

1. Public Participation

A Parishioner asked for clarification on the way in which FPC presented planning application comments to WODC. He was wishing to understand how decisions were reached by FPC. The hard copies of FPC material relating to his property were passed to the Parishioner (for return once read) and WI explained that the FPC provided an opinion only, reflecting their view and that of local community. He did feel that local opinion was such that access to the site, along with parking problems, would be of concern. WI may be able to offer a solution to the latter problem and will discuss this with the Parishioner. DC explained the final decision on how the applications were treated lay with the WODC planning officer, and that he would try to obtain further information regarding this specific application.

2. Declaration of Interests

There have been no changes to Councillor's interests, and there were no interests to declare regarding items on the agenda.

3. Minutes of Meeting held 30th September 2019

WI signed the minutes of the meeting held on Monday 30th September 2019 as a true representation of the business conducted. Proposed by RW and seconded by MT.

4. Matters Arising

4.1 Playpark: Monthly checks continue, RW having taken this on from September. There has been a complaint regarding the seat. The slats could do with being renewed. RW said that the seat had been restored several times and was beyond repair. He will investigate the cost of replacing it.

RW

4.2 Follow up required for the storage space at Seven Lands Farm. In the interim the 2 filing cabinets are temporarily housed in an office in Milton. Clerk has had relevant documents signed and returned to Mr Pearce. Container to be purchased and put in place at Seven Lands Farm.

WI

4.3 Following on with pedestrian issues on Burford Bridge, it was noted that there have been no reports to date of any incidents/accidents. Additional information: see NF-J report. WI asked if there was any money available, under Section 106 regulations relating to the Shilton Road development, to build a pedestrian footbridge parallel to the existing bridge (the landowners on either side of the river are agreeable to this idea). Unfortunately, Section 106 expenditure for this development was agreed some 4 years ago. NF-J agreed to receive proposal from FPC for pedestrian walkway.

4.4 Speedwatch: TVP remain the stumbling block to moving this forward since their backing is needed, along with their agreement to the type of speed camera to be used. James Wright is the person responsible but NF-J will try to find out how to move things forward. FPC has parishioners who are prepared to contribute towards costs.

4.5 WI observed that the wall on south side of A361 near the War Memorial is leaning out and the pavement there is already narrow. It's also a hazard for pedestrians, particularly at night. Ownership

and liability regarding its maintenance need to be found out: letter to Highways to this effect, with copy to N-FJ.

Clerk

4.6 2020 Tree Challenge: objective is to plant that number of new trees in Burford and surrounds. Lucy Staveley is in charge. She is working with the Woodland Trust and is based in Westhall Hill. She would like details of possible sites. Examples suggested: bottom of Millennium Steps; top end of Beech Grove; top of Garnes Lane walk... Trees supplied would be funded by FPC so further details will be required. General thinking was that this was a good idea. Should pass information onto Fulbrook News. WI will contact Lucy Staveley for further information.

WI

4.7 Fulbrook News is in need of financial help. It was agreed that FPC would donate £400 from amenities fund and that this would be assessed again after 6 months should the need arise.

Clerk

4.8 Gigaclear will be digging trenches around Fulbrook from late January /February. They have been asked to ensure there is 24hour access for emergency vehicles around the Church area and Upper End. Also, Meadow Lane. Gigaclear will be laying cables/pods to the vicinity of each house: the first 100yds into private land would also be free. Gigaclear mentioned that they would take out a page in the Fulbrook News. This will be followed up. David Foster's email to be supplied to Louise Appleton.

Clerk

5. Report from County Councillor

- 5.1** NF-J reported that Burford has raised the £150,000 required to carry out the HGV trial ban and that the trial should start in March next year. Fulbrook will also benefit from the reduction in traffic.
- 5.2** Thames Water sewage discharge into the Windrush is still excessive. OCC will petition for a total ban on sewage discharge next year. There is a proposal to build a wetlands area which would help clean up the outflow and reduce phosphate and iron levels. This type of scheme has already been implemented by Anglia and Wessex Water.
- 5.3** NF-J will try to have a member of TVP at the next Annual Parish Meeting in order to discuss the Speedwatch scheme. Will need a properly authorised speed camera. Agreed that speed limit warnings should be placed at the entrances to Fulbrook: also contemplate signage relocation. Letter from WI to NF-J requesting this (Clerk to remind WI).

Also see attached report from **NF-J**.

6. Report from District Councillor

6.1 DC stated that David Harvey is in climate change cabinet at WODC and Vanessa Scott is the manager, working for Publica.

6.2 Guildenford car park was built on a flood plain (in 2 stages: 1985 and 1987). The mill stream above it protects the Church to some extent from flooding. All this makes it difficult to find additional parking spaces in Burford. Currently Historic England object to using the adjacent meadow as an overflow car park because it would spoil the view from the Churchyard.

6.3 WODC local budget for 2020 set at £11 million and £15 million for 2021.

7. Financial Statement

Financial statement for September/October agreed at the meeting. Budget for 2020/2021 was discussed:

- (i) Clerks salary is less in the budget than for the current year due to an overlap during the transition from previous clerk to new one.
- (ii) Precept increased by 2%: WI stated that a larger increase would affect local householders' rates
- (iii) Commercial grass cutting is now only along the A361.

Budget approved: proposed by MT and seconded by PB.

8. Planning

Owl Barn Beech Grove, Fulbrook Ref No:19/02235/FUL Status: **Approved**

Gable Cottage, Dolphin Lane, Fulbrook Ref No:19/01760/ Status: **Pending**

9. Amenities

9.1 Village Clean-up This was well attended by the usual willing volunteers. It was suggested that a temporary road sign at each end of the village would slow drivers down and improve safety. WI suggested that he could arrange for 2 signs to be produced, so long as MT can come up with the wording for them. There should be a government email regarding availability of central funding towards some of this, plus bags and equipment. Clerk to advise MT. WI to contact Bob Lightfoot.
Clerk/WI

9.2 Christmas Carol singing will take place on December the 18th at the War Memorial, Walnut Row, Westhall Hill and then outside Jack Sparrows bungalow.

10. Climate Change

FPC to make a proposal for a climate emergency statement to OCC. Statement to be the voice of the community so that the Parish feels involved. MT will produce a draft document and will also liaise with Vanessa Scott, who is the person responsible regarding this topic. Draft statement should be forwarded to Councillors for comments.
MT /PB

Date of next meeting

Monday 6th January 2020 at 7:30pm

REPORT TO FULBROOK PC - NOVEMBER 2019

FROM CLLR NICHOLAS FIELD-JOHNSON

GENERAL OCC REPORT

A40 HID BID

Oxfordshire County Council has been successful with its Housing Infrastructure Fund bid of £102.00 million which is addition to the current £38 million A40 bus lane scheme.

The announcement means that the County Council can deliver:

Extension of the A40 dual carriageway from Witney to the proposed Eynsham park and ride, including improving cycling facilities along the route.

Extension of A40 westbound bus lane from west of Duke's Cut Canal and railway bridges close to Oxford near to the proposed Eynsham park and ride.

A40 capacity and connectivity improvements to widen access at Duke's Cut Canal and railway bridges, extending the eastbound and westbound bus priority lane, prioritising bus rapid transit at this pinch point.

Delivering these schemes will help the traffic flow along the A40 which should lead to a reduction in traffic cutting through the A4095, this includes HGVs.

NORTH COTSWOLD LINE TASKFORCE

It's not just about road improvements to the A40 corridor as Oxfordshire County Council along with Gloucestershire, Herefordshire, Warwickshire and Worcestershire County Councils are working with Network Rail and First Great Western on developing the North Cotswold line. This would include partial doubling of the line, station improvements along with signal improvements, the cost would be in the region up to £200 million pounds. We need to produce a strategic business case that then can be agreed to release the funds from the department of Transport. The outcome from this would be 4 trains an hour from Hanborough which would transform connectivity to Oxford and London.

LOCAL CYCLING ROUTES

I would like to thank Colin Carritt for organising a meeting to discuss local cycling routes which would improve routes in and around Woodstock. we all have to work together to get the maximum benefit. Two key routes were discussed one from Old Woodstock into the centre of town and to the school. The other route was to Hanborough station making it as easy as possible for people to cycle to the station.

County council backs proposals for integrate health and social care system.

Proposals for a new 'integrated care system' for Oxfordshire designed to improve health and social care services were welcomed by the county council's Cabinet. The new joined-up health and care system will also cover Buckinghamshire and Berkshire West. A draft of the five-year plan for an integrated care system has been published and is due to be submitted to NHS England in November.

In the draft plan, the NHS and local authorities in the three areas have committed to planning health and care services around individual needs. Health and care organisations will work

collectively to help people enjoy better health by focusing on preventing illness and improving care for those who need it.

The principle of 'local first' has been established, with community-run services a vital part of the integrated care system. GP practices will become part of 'primary care networks' that serve communities of around 30-50,000 people. By working together, GP practices will offer access to a wide range of local services, such as NHS and social services, as well as services provided by voluntary groups.

These care networks will also be part of larger 'integrated care partnerships' – one for each of the three county areas, including Oxfordshire. The partnerships will join up local hospital and mental health services with council and community services.

Oxfordshire communities invited to bid for £1m fund to provide youth services.

Voluntary and community organisations are being invited to bid for a share of Oxfordshire County Council's new £1m Youth Opportunity Fund. The fund is aimed at groups that can provide activities and opportunities for young people between the ages of 11-18, and 11-25 with special educational needs.

Feedback from Oxfordshire residents points to strong support for improving community-run youth services. This new fund is available to help existing projects expand and new ones get started. Grants of up to £70,000 are available.

By offering start-up funding in previous years, the council has already helped many community-run groups provide support for younger children and families. Now the aim is to do the same for youth services.

Community-run youth schemes complement the work of the county council's children's services, which target resources at young people and families with additional needs and those at risk of abuse and neglect. The council also has a desire for more youth clubs to be established.

The county council believes communities are well placed to provide universal services and this is already an established model in Oxfordshire.

A fund was launched in 2016 to provide grants for local groups to start services for children such as 'stay and play', with the creation or continuation of around 40 projects. A similar fund was created for voluntary and community groups to start up day services for older and disabled people in Oxfordshire.

Cllr Nicholas Field-Johnson

nick.fieldjohnson@oxfordshire.gov.uk and nfjuk3@gmail.com

Fulbrook Parish Council					
Budget Summary - 2019/20					
Date					
31/10/2019					
INCOME (ex VAT)		EXPENDITURE (ex VAT)			
	Budget 19/20	Actual @ 31/10/2019		Budget 19/20	Actual @ 31/10/2019
Precept	£4,600.00	£4,611.00	Wages	£2,640.00	£1,540.00
Interest	£25.00	£0.00	Grass Cut	£1,400.00	£1,110.00
Agency (OCC)	£1,174.00	£1,173.93	Admin	£500.00	£332.21
Grants / Donations	£100.00	£67.00	Church Rent	£105.00	£0.00
Other Fund Raising	£0.00	£0.00	Audit	£30.00	£30.00
Fees	£0.00	£0.00	Insurance	£350.00	£354.09
War Memorial	£0.00	£0.00	War Memorial	£0.00	£0.00
Transfer From Savings	£917.50	£0.00	ROSPA	£66.50	£68.50
			Play Park	£250.00	£115.00
			Donations	£725.00	£295.00
			Contingency	£500.00	£0.00
			Capital	£0.00	£0.00
PARISH COUNCIL	£6,816.50	£5,851.93	PARISH COUNCIL	£6,566.50	£3,844.80
SURPLUS / DEFICIT for 2019/20		BUDGET	£250.00	ACTUAL	£2,007.13
AMENITIES	£0.00	£1,541.15	AMENITIES	£250.00	£261.80
SURPLUS / DEFICIT for 2019/20		BUDGET	-£250.00	ACTUAL	£1,279.35
TOTAL	£6,816.50	£7,393.08	TOTAL	£6,816.50	£4,106.60
SURPLUS / DEFICIT for 2019/20		BUDGET	£0.00	ACTUAL	£3,286.48

BUDGET 2020 - 2021

INCOME	2018/2019 actual	2019/2020 budget	2019/2020 Actual (at 31/10/19)	2020/2021 BUDGET
Precept/Grant	4,423.00	4,600.00	4611.00	4,692.00
Election Costs	0.00	100.00	0.00	100.00
OCC Grass Cut	1,173.93	1,174.00	1,173.93	1,174.00
Amenities (inc Plant Sale)	1,606.29	0.00	1,541.15	1,000.00
Interest	35.73	25.00	0.00	25.00
Grant / Donations	77.00	0.00	67.00	0.00
Transfer from savings		917.50	0.00	500.00
War Memorial				0.00
TOTAL	7,315.95	6,816.50	7,393.08	7,491.00

EXPENDITURE	2018/2019 actual	2019/2020 budget	2019/2020 actual @ 31.10.19	2019/2020 estimate @ 31.03.20	2020/2021 BUDGET
Clerks Salary	2,616.00	2,640.00	1,540.00	2,860.00	2,666.00
Election Costs	0.00	100.00	0.00	00.00	100.00
Grass Cutting	1,163.00	1,400.00	816.00	1,069.00	1,400.00
Admin(inc subs)	436.93	400.00	332.21	350.00	400.00
Church rent	105.00	105.00	0.00	105.00	105.00
Audit	30.00	30.00	30.00	30.00	40.00
Insurance	345.23	350.00	354.09	354.09	350.00
Donations	725.00	725.00	295.00	725.00	1,125.00¹
ROSPA Inspection	66.50	66.50	68.50	68.50	68.50
Play Park (incl lease)	754.60	250.00	115.00	440.00	450.00
Other Amenities	570.33	250.00	391.51		250.00
War Memorial	0.00				0.00
Contingency	0.00	500.00	0.00	0.00	500.00
TOTAL	6812.59	6,816.50	3,942.31	6001.59	7454.50

1: Donations include £400 for Fulbrook News

Notes:

VAT is ignored for budget purposes as all VAT paid is ultimately recovered.