**FULBROOK PARISH COUNCIL**

PARISH COUNCIL MEETING - AGENDA

You are hereby summoned to attend the Fulbrook Parish Council Meeting in Fulbrook Meeting Place 30th May 2024 (to follow the Annual Parish meeting)

Press and public welcome.

1. ELECTION OF CHAIR
2. ATTENDANCE - To note those present and to consider apologies for absence. Welcome to temporary Parish Councillor Hugo Ashton. Welcome to new Parish Clerk Sara Hall. Thanks to retiring Parish Councillors and Clerk
3. REGISTER OF INTEREST FORMS AND DECLARATION OF INTEREST Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
4. MINUTES OF PREVIOUS MEETING - to agree the accuracy of the final minutes of the Parish Council meeting of the 14th March 2024.
5. PUBLIC SPEAKING

5.1.  To receive a report from West Oxfordshire District Councillor Hugo Ashton

5.2.  To receive a report from Oxfordshire County Councillor Nicholas Field-Johnson

5.3.  To receive an update from Thames Valley Police.

5.4.  Public speaking - to allow the public to speak on any Parish matter up to 5 minutes each and not exceeding 15 minutes in total.

1. MATTERS ARISING FOR INFORMATION ONLY – Clerk
2. CO-OPTION OF NEW PARISH COUNCILLORS. Clerk
3. GOVERNANCE:

8.1 Review and approve Standing Orders

8.2 Review and approve Code of Conduct

8.3. Review and adopt NALC model financial regulations.

1. SPEED LIMIT CONSULTION OCC. Cllr Allsop
2. PLANNING: Cllr Hugo Ashton

10.1. Update on West Oxfordshire District Council’s call for sites:

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1. FINANCIAL MATTERS – Cllr Marsh

11.1. To review this period's financial position:

11.2.  To note total bank balances for period.

11.3. Receipts - to note receipts in the period.

11.4. Annual audit completion:

11.4.1. The Annual Governance and Accountability Return (AGAR) Internal Audit for 2023/24 has been undertaken by Mr John Teatman, completed on 09/5/2024, two issues recorded.

11.4.2. AGAR Annual Governance Statement 2023/24 (Section 1), previously circulated. The Statement to be reviewed and approved.

11.4.3. AGAR Accounting Statements 2023/24 (Section 2), previously circulated. The Statement to be reviewed and approved.

11.4.4. The 2023/24 Unaudited Statements will be posted on the website, along with the Notice of Public Rights.

12. VILLAGE TIDY UP: Cllr Allsop

13. REPORT ON PLANT SALE: Clerk

* 1. Allocation of funds from plant sale. Cllr Marsh

14.PUBLICITY STRATEGY: Cllr Allsop

15.FREQUENCY OF COUNCIL MEETINGS: Cllr Allsop

* 1. Discuss moving to monthly meeting pattern for a period.

16: RENEWAL OF COUNCIL INSURANCE - Clerk

17: CORRESPONSDENCE: Clerk

18: AGENDA ITEMS FOR NEXT MEETING

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Sara Hall Clerk & RFO to the Parish Council

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