**FULBROOK PARISH COUNCIL MEETING**

**A meeting held at Fulbrook Meeting Place on Thursday 27th June 2024, 7.00pm**

**Parish Councillors Present:** Cllr Malcolm Allsop, Cllr Richard Marsh, Cllr Pat Barbour

**Clerk:** Sara Hall

**Also present (public attendees):** Neil Barbour, Martin and Angela Weller, Elaine Allsop, Victoria Marsh, Sam Weller ad Andy Carpenter.

1. **WELCOME:** Cllr Allsop welcomed Cllr Pat Barbour
2. **APOLOGIES**: Cllr Allsop noted apologies from Cllr Nicholas Field- Johnson, Cllr Hugo Ashton and Cllr Chris Rowntree.
3. **REGISTER OF INTEREST FORMS AND DECLARATION OF INTEREST:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other nonfinancial interests. Noted.
4. **MINUTES OF PREVIUOS MEETING:** Cllr Allsop agreed the accuracy of the final minutes of the Parish Council meeting of the 30th May 2024.
5. **PUBLIC SPEAKING**
	1. Report from West Oxfordshire District Councillor Hugo Ashton. Cllr Allsop confirmed that due to the forthcoming election there was no report available but no new issues to be noted.
	2. Received a report from Oxfordshire County Councillor Nicholas Field-Johnson. Noted
	3. Update from Thames Valley Police. None.
	4. Public Speaking. None.
6. **SPEED LIMIT CONSULTATION** Cllr Allsop confirmed that he was awaiting report from OCC and will report back at next meeting but asked for volunteers to check speed of cars.
7. **MATTERS ARISING**

**6.1 Planning application at Upper End.** No objections were raised, and adjoining neighbours had been consulted. Clr Allsop summarised the Council’s view that there was no objection to the application on basis that choice of materials should be sympathetic to the surrounding buildings.

**6.2 Burford Bridge repairs.** Cllr Allsop reported that OCC had produced three options in relation to pedestrian safety and Buford Town Council is preparing response. Cllrs Barbour and Marsh expressed concern about the width of the pedestrian areas given size of the HGVs passing and difficulties for those with limited mobility. Cllr Alsop will circulate OCC’s options.

**6.3 Application for Funding of Flyer re draft Local Plan.** Following discussions, Cllr Marsh voted for the funding, Cllr Allsop voted against the funding at present and Cllr Barbour abstained as she had not had sight of the draft flyer. It was agreed that the funding would be approved in principle subject to a review on costs and wording.

**6.4 Footpaths.** Cllr Barbour reported that as part of Cotswold Natural Landscape, a footpath warden may be appointed. Cllr Barbour is in contact with the coordinator and will be meeting with her shortly and Neil Barbour has volunteered to be footpath warden for the council. Cllr Allsop thanked Neil Barbour on behalf of the Council.

1. **FINANCIAL MATTERS**
	1. The Annual Governance and Accountability Return (AGAR) Internal Audit for 2023/24 undertaken by Mr John Yeatman and completed on 09/5/2024 with two issues recorded. Noted and approved.
	2. AGAR Annual Governance Statement 2023/24 (Section 1), previously circulated. The Statement was reviewed and approved.
	3. AGAR Accounting Statements 2023/24 (Section 2), previously circulated. The Statement was reviewed and approved.
	4. The 2023/24 Unaudited Statements will be posted on the website, along with the Notice of Public Rights.
	5. Cllr Marsh reported that efforts are continuing to arrange for bank signatories and proposed limits for single signatories.
2. **VILLAGE CLEAN UP** Cllr Allsop reported that the next village clean-up is on 29th June 2024. Meet at Fulbrook Place at 10:00am with coffee and cake afterwards.
3. **REPORT ON PLANT SALE** Cllr Allsop noted that suggestions for allocations would be welcomed from residents and a decision for allocation to be delayed to next meeting.
4. **PUBLICITY** Cllr Allsop reported that a new Facebook page had been set up and the council will be looking at updating the website.
5. **CORRESPONDENCE**

**12.1** The Clerk reported that the council had received correspondence regarding overgrown trees at Orchard Row. It is believed that land is owned by the Housing Association with a peppercorn rent to the council. The Clerk will research and report back on responsibilities at next meeting.

**12. 2** Clerk noted that council had received requests for funding which will be reviewed.

**12.3** Clerk reported that the playground is to be inspected in July and raised need for regular inspections which will be discussed at the next meeting.

1. **FUTURE COUNCIL MEETINGS.** Next meeting to be at 7pm Fulbrook Meeting Place Thursday 29th August 2024.
2. **AGENDA ITEMS FOR NEXT MEETING.** None.

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Sara Hall Clerk & RFO to the Parish Council

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